



# Mission Heights Primary School

## 2018 Information

*'Growing Excellence' through innovative and constantly evolving personalised learning*

Mission Heights Primary School caters for students from Year 1 to Year 6. The school opened in 2009 and has an approximate roll of 700 students. The school shares a site and many facilities such as the library, fields and shared court area with Mission Heights Junior College.

**The first day of school for all students for the 2018 academic year is Tuesday 30<sup>th</sup> January**

### **2018 School Dates, Public Holidays & Teacher Only Days**

Mission Heights Primary School will be open in 2018 during the following periods and closed on Saturdays, Sundays, public holidays and Teacher Only Days.

<b>Term One</b>	<b>Tuesday 30 January</b> Waitangi Day Holiday Good Friday Easter Monday Easter Tuesday	<b>To</b>	<b>Friday 13 April</b> Tuesday 6 February Friday 30 March Monday 2 April Tuesday 3 April
<b>Term Two</b>	<b>Monday 30 April</b> Queen's Birthday Holiday Teacher Only Day	<b>To</b>	<b>Friday 6 July</b> Monday 4 June Tuesday 5 June
<b>Term Three</b>	<b>Monday 23 July</b>	<b>To</b>	<b>Friday 28 September</b>
<b>Term Four</b>	<b>Monday 15 October</b> Labour Day Holiday	<b>To</b>	<b>Friday 14 December</b> Monday 22 October

### **New Entrants – 5 year olds**

At Mission Heights Primary School, the cut-off birth date for students to move from Year 1 to Year 2 is 1<sup>st</sup> May. This means that a student who has a birth date and starts before 1<sup>st</sup> May will go into Year 2 the next calendar year.

We carefully look at all students' progress if their birthdays fall within a month either side of 1<sup>st</sup> May to ensure they are suited socially, academically and physically to the year level their birthday puts them in.

### **New Entrant Start Dates 2018**

There are two intakes each term for students who turn five in order to ensure a smooth, well prepared transition to school.

#### **Term 1:**

Intake 1 Tuesday 30<sup>th</sup> January  
Intake 2 Monday 26<sup>th</sup> February, pre school visits - 14<sup>th</sup> & 21<sup>st</sup> February

#### **Term 2:**

Intake 1 Monday 30<sup>th</sup> April, pre school visits -  
Intake 2 Wednesday 11<sup>th</sup> June, pre school visits - 30<sup>th</sup> May & 6<sup>th</sup> June

#### **Term 3:**

Intake 1 Monday 23<sup>rd</sup> July, pre school visits -  
Intake 2 Monday 27<sup>th</sup> August, pre school visits - 15<sup>th</sup> & 22<sup>nd</sup> August

#### **Term 4:**

Intake 1 Monday 15<sup>th</sup> October, pre school visits - 19<sup>th</sup> & 26<sup>th</sup> September  
Intake 2 Monday 19<sup>th</sup> November, pre school visits - 7<sup>th</sup> & 14<sup>th</sup> November

The school office will invite families to the appropriate pre-school visits. In order to be fully prepared for new students, please ensure the school application form is completed well before these dates.

## School Communication

The school encourages all parents and caregivers to support our digital vision by viewing upcoming events, information and newsletters online. Our website address is; <http://online.mhp.school.nz>.

All newsletters, notices, information and correspondence will be sent to parents by email. Please ensure you advise the school if there are any changes to your email contact details.

Absences can be emailed to [absence@mhp.school.nz](mailto:absence@mhp.school.nz) or a message can be left on the school answer phone.

All teachers can be contacted by their school email address. For all other enquiries/information, please contact [admin@mhp.school.nz](mailto:admin@mhp.school.nz)

## School Hours

There are no bells at the start and end of the school day as part of encouraging students to manage themselves to prepare for the school day and take responsibility for their learning. All students who arrive after 8.40am must report to the school reception.

The school timetable is as follows;

<b>8.30am</b>	<b>RTL Time – All students must be in their LZ's by this time to start their school day</b>
<b>8.40am</b>	<b>Admin/Roll notices etc</b>
<b>8.50am -9.55am</b>	<b>Curriculum learning commences</b>
<b>9.55am -10.00am</b>	<b>5 minute healthy eating brain break – fruit/crunchy raw vegetables only</b>
<b>10.00am -11.00am</b>	<b>Curriculum learning</b>
<b>11.00am -11.25am</b>	<b>Morning break</b>
<b>11.30am -12.40pm</b>	<b>ACE – Integrated curriculum</b>
<b>12.40pm -1.30pm</b>	<b>Lunch break</b>
<b>1.30pm - 2.50pm</b>	<b>Curriculum learning</b>
<b>2.50pm - 3.00pm</b>	<b>Enviro duties/pack up</b>
<b>3.00pm</b>	<b>School day ends</b>

## Compulsory Activity Fees

The payment of activity fees is compulsory and are charged over and above the contribution. These payments include items such as the ACE Programme, Athletics/Spellodrome and Cross Curricular Print Materials. These fees will be charged and payable with the stationery. Activities such as school camps, field trips, visiting speakers, performers, take home components and Roadshows etc, will be charged when payment is required. They may vary each year depending on your child's programme of study.

## School Contribution

It is our aim at Mission Heights Primary School to offer a range of activities to extend and enrich students learning beyond the basic curriculum. This includes specialist teaching, literacy support and our digitally intensive ICT learning environments. These "extras" cannot be fully covered by the Government Grants and the Board of Trustees requests an annual monetary contribution from all parents.

**The school contribution is \$200 for one child, \$400 for two children and \$500 for three or more children. A receipt will be issued for the amount received as a donation. This may be used for tax purposes.**

## School Bank Account Details (online Payments)

The following is the bank account details for parents/caregivers who would prefer to make online payments.

Bank & Branch:	ASB Botany
Account #:	12-3233-0051910-00
Reference:	Student's Name & details e.g. S Smith contribution