

MISSION HEIGHTS PRIMARY SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

School Directory

Ministry Number:	570
Principal:	Caroline Bush
School Address:	Jeffer Road, Flat Bush
School Postal Address:	P O Box 64448, Botany, Manukau, 2163
School Phone:	09 277 7888
School Email:	finance@mhp.school.nz

Members of the Board of Trustees

Name	Position	How Position Gained	Term Expires/ Expired
Ajenesh Lal	Chairperson	Elected	May 2022
Caroline Bush	Principal	ex Officio	
Sian Grant	Parent Rep	Elected	May 2022
Paul Hale	Parent Rep	Co-opted	May 2022
Anne Singh	Parent Rep	Elected	May 2022
Jenny Wang	Parent Rep	Elected	May 2022
Karen Hishey	Staff Rep	Elected	Dec 2020

Accountant / Service Provider: Education Services Ltd

MISSION HEIGHTS PRIMARY SCHOOL

Annual Report - For the year ended 31 December 2020

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Mission Heights Primary School

Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

Ajenesh Lal

Full Name of Board Chairperson



Signature of Board Chairperson

21st September 2021

Date:

Caroline Sarah Bush

Full Name of Principal



Signature of Principal

23.09.21

Date:

Mission Heights Primary School
Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Revenue				
Government Grants	2	5,618,356	5,079,414	5,124,792
Locally Raised Funds	3	311,920	337,366	311,212
Interest income		63,977	50,000	72,496
Gain on Sale of Property, Plant and Equipment		-	-	1,959
Other Revenue		140	-	-
		<hr/>	<hr/>	<hr/>
		5,994,393	5,466,780	5,510,459
Expenses				
Locally Raised Funds	3	75,167	203,900	174,819
Learning Resources	4	3,516,515	3,111,734	3,248,713
Administration	5	227,562	289,892	244,891
Finance		4,316	4,020	5,083
Property	6	1,601,429	1,709,478	1,614,786
Depreciation	7	156,045	181,000	148,599
Loss on Disposal of Property, Plant and Equipment		14,132	-	12,493
		<hr/>	<hr/>	<hr/>
		5,595,166	5,500,024	5,449,384
Net Surplus / (Deficit) for the year		399,227	(33,244)	61,075
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
		399,227	(33,244)	61,075

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Mission Heights Primary School
Statement of Changes in Net Assets/Equity

For the year ended 31 December 2020

	Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
Balance at 1 January		<u>2,501,220</u>	<u>2,433,545</u>	<u>2,427,474</u>
Total comprehensive revenue and expense for the year		399,227	(33,244)	61,075
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	-	12,671
Adjustment to Accumulated surplus/(deficit) from adoption of PBE IFRS 9		-	-	-
Equity at 31 December	22	<u>2,900,447</u>	<u>2,400,301</u>	<u>2,501,220</u>
Retained Earnings		2,900,447	2,400,301	2,501,220
Equity at 31 December		<u>2,900,447</u>	<u>2,400,301</u>	<u>2,501,220</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Mission Heights Primary School
Statement of Financial Position
As at 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	8	57,596	46,788	73,717
Accounts Receivable	9	288,792	241,980	227,155
GST Receivable		62,032	16,003	8,790
Prepayments		14,287	23,803	10,911
Investments	10	1,736,064	1,795,929	615,929
Funds owed for Capital Works Projects	16	26,904	-	-
		<u>2,185,675</u>	<u>2,124,503</u>	<u>936,502</u>
Current Liabilities				
Accounts Payable	12	431,718	262,389	240,997
Revenue Received in Advance	13	3,123	23,771	29,848
Provision for Cyclical Maintenance	14	6,000	57,967	94,578
Finance Lease Liability - Current Portion	15	23,138	20,621	22,435
Funds held for Capital Works Projects	16	-	-	26,194
		<u>463,979</u>	<u>364,748</u>	<u>414,052</u>
Working Capital Surplus/(Deficit)		1,721,696	1,759,755	522,450
Non-current Assets				
Investments (more than 12 months)	10	488,869	-	1,337,208
Property, Plant and Equipment	11	730,857	676,767	673,589
		<u>1,219,726</u>	<u>676,767</u>	<u>2,010,797</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	6,210	-	-
Finance Lease Liability	15	34,765	36,221	32,027
		<u>40,975</u>	<u>36,221</u>	<u>32,027</u>
Net Assets		<u>2,900,447</u>	<u>2,400,301</u>	<u>2,501,220</u>
Equity		<u>2,900,447</u>	<u>2,400,301</u>	<u>2,501,220</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Mission Heights Primary School
Statement of Cash Flows
For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
Cash flows from Operating Activities				
Government Grants		1,271,957	1,102,940	1,061,241
Locally Raised Funds		279,412	306,366	322,802
Goods and Services Tax (net)		(53,242)	-	7,213
Payments to Employees		(587,576)	(560,992)	(556,731)
Payments to Suppliers		(563,582)	(601,031)	(676,358)
Cyclical Maintenance Payments in the year		-	(38,000)	-
Interest Paid		(4,316)	(4,020)	(5,083)
Interest Received		65,851	50,000	80,739
Net cash from Operating Activities		408,504	255,263	233,823
Cash flows from Investing Activities				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		-	-	2,487
Purchase of Property Plant & Equipment (and Intangibles)		(200,133)	(212,000)	(173,273)
Purchase of Investments		(471,272)	-	(227,387)
Proceeds from Sale of Investments		199,473	-	190,179
Net cash from Investing Activities		(471,932)	(212,000)	(207,994)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	12,671
Finance Lease Payments		(17,123)	(22,050)	(16,552)
Funds Held for Capital Works Projects		64,430	-	26,194
Net cash from Financing Activities		47,307	(22,050)	22,313
Net increase/(decrease) in cash and cash equivalents		(16,121)	21,213	48,142
Cash and cash equivalents at the beginning of the year	8	73,717	25,575	25,575
Cash and cash equivalents at the end of the year	8	57,596	46,788	73,717

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.

Mission Heights Primary School

Notes to the Financial Statements

For the year ended 31 December 2020

1. Statement of Accounting Policies

a) Reporting Entity

Mission Heights Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

i) Inventories

Inventories are consumable items held for sale. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings	10-40 years
Building Improvements	3-40 years
Furniture and Equipment	3-18 years
Information and Communication	3-15 years
Motor Vehicles	5 years
Library Resources	8 years
Leased assets held under a Finance Lease	Term of Lease

l) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

m) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

n) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

o) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

p) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

q) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

r) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of school control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

s) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

t) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

u) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

x) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational Grants	988,649	902,430	841,431
Teachers' Salaries Grants	2,950,567	2,540,805	2,671,284
Use of Land and Buildings Grants	1,387,321	1,435,669	1,365,302
Resource Teachers Learning and Behaviour Grants	2,204	200	5,959
Other MoE Grants	289,615	200,310	240,816
	<u>5,618,356</u>	<u>5,079,414</u>	<u>5,124,792</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	64,651	85,176	73,042
Bequests & Grants	66,675	-	1,491
Activities	135,379	176,990	162,900
Trading	30,937	40,000	38,899
Fundraising	14,278	35,200	34,880
	<u>311,920</u>	<u>337,366</u>	<u>311,212</u>
Expenses			
Activities	36,416	146,600	113,084
Trading	32,782	40,000	45,044
Fundraising (Costs of Raising Funds)	5,969	17,300	15,830
Other Locally Raised Funds Expenditure	-	-	861
	<u>75,167</u>	<u>203,900</u>	<u>174,819</u>
<i>Surplus for the year Locally raised funds</i>	<u>236,753</u>	<u>133,466</u>	<u>136,393</u>

4. Learning Resources

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	125,203	130,800	76,290
Information and Communication Technology	23,816	33,679	15,054
Library Resources	2,722	3,450	2,470
Employee Benefits - Salaries	3,327,088	2,896,805	3,070,136
Staff Development	37,686	47,000	84,763
	<u>3,516,515</u>	<u>3,111,734</u>	<u>3,248,713</u>

5. Administration

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Audit Fee	5,592	5,592	5,433
Board of Trustees Fees	4,280	7,000	4,850
Board of Trustees Expenses	6,336	10,000	22,555
Communication	19,448	21,500	17,532
Consumables	11,625	16,390	11,643
Operating Lease	635	360	390
Other	42,248	46,050	38,144
Employee Benefits - Salaries	110,273	158,000	117,692
Insurance	7,137	3,000	7,152
Service Providers, Contractors and Consultancy	19,988	22,000	19,500
	<u>227,562</u>	<u>289,892</u>	<u>244,891</u>

6. Property

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Caretaking and Cleaning Consumables	77,960	72,000	70,221
Cyclical Maintenance Expense	(82,368)	11,167	(222)
Grounds	1,621	9,000	1,741
Heat, Light and Water	56,950	63,150	59,138
Repairs and Maintenance	87,732	65,500	66,344
Use of Land and Buildings	1,387,321	1,435,669	1,365,302
Security	6,526	6,000	6,454
Employee Benefits - Salaries	65,687	46,992	41,524
Contractors & Consultants	-	-	4,284
	<u>1,601,429</u>	<u>1,709,478</u>	<u>1,614,786</u>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nationwide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Buildings	1,863	2,269	1,863
Building Improvements	5,262	6,273	5,150
Furniture and Equipment	41,853	53,503	43,926
Information and Communication Technology	73,119	75,698	62,147
Motor Vehicles	6,562	8,727	7,165
Leased Assets	24,148	30,739	25,236
Library Resources	3,238	3,791	3,112
	<u>156,045</u>	<u>181,000</u>	<u>148,599</u>

8. Cash and Cash Equivalents

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash on Hand	529	-	579
Bank Current Account	57,067	46,342	42,727
Bank Call Account	-	446	411
Short-term Bank Deposits	-	-	30,000
Cash equivalents for Cash Flow Statement	<u>57,596</u>	<u>46,788</u>	<u>73,717</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Receivables	8,049	10,123	4,560
Receivables from the Ministry of Education	-	-	376
Banking Staffing Underuse	6,278	-	8,517
Interest Receivable	33,814	43,931	35,688
Teacher Salaries Grant Receivable	240,651	187,926	178,014
	<u>288,792</u>	<u>241,980</u>	<u>227,155</u>
Receivables from Exchange Transactions	41,863	54,054	40,248
Receivables from Non-Exchange Transactions	246,929	187,926	186,907
	<u>288,792</u>	<u>241,980</u>	<u>227,155</u>

10. Investments

The School's investment activities are classified as follows:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Current Asset			
Short-term Bank Deposits	1,736,064	1,795,929	615,929
Non-current Asset			
Long-term Bank Deposits	488,869	-	1,337,208
Total Investments	<u>2,224,933</u>	<u>1,795,929</u>	<u>1,953,137</u>

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020	\$	\$	\$	\$	\$	\$
Buildings	39,662	-	-	-	(1,863)	37,799
Building Improvements	70,229	-	(3,963)	-	(5,262)	61,004
Furniture and Equipment	327,310	51,279	(9,646)	-	(41,853)	327,090
Information and Communication Technology	159,671	145,739	(523)	-	(73,119)	231,768
Motor Vehicles	15,926	-	-	-	(6,562)	9,364
Leased Assets	48,532	27,125	-	-	(24,148)	51,509
Library Resources	12,259	3,302	-	-	(3,238)	12,323
Balance at 31 December 2020	673,589	227,445	(14,132)	-	(156,045)	730,857

The net carrying value of equipment held under a finance lease is \$51,509 (2019: \$48,532)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2020	\$	\$	\$
Buildings	49,131	(11,332)	37,799
Building Improvements	82,170	(21,166)	61,004
Furniture and Equipment	714,978	(387,888)	327,090
Information and Communication Technology	472,877	(241,109)	231,768
Motor Vehicles	38,309	(28,945)	9,364
Leased Assets	83,541	(32,032)	51,509
Library Resources	61,885	(49,562)	12,323
Balance at 31 December 2020	1,502,891	(772,034)	730,857

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019	\$	\$	\$	\$	\$	\$
Buildings	41,525	-	-	-	(1,863)	39,662
Building Improvements	38,907	36,472	-	-	(5,150)	70,229
Furniture and Equipment	345,706	25,913	(383)	-	(43,926)	327,310
Information and Communication Technology	129,377	105,218	(12,777)	-	(62,147)	159,671
Motor Vehicles	20,926	2,165	-	-	(7,165)	15,926
Leased Assets	53,227	21,013	(472)	-	(25,236)	48,532
Library Resources	12,318	3,053	-	-	(3,112)	12,259
Balance at 31 December 2019	641,986	193,834	(13,632)	-	(148,599)	673,589

The net carrying value of equipment held under a finance lease is \$48,532 (2018: \$53,227)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2019	\$	\$	\$
Buildings	49,131	(9,469)	39,662
Building Improvements	88,930	(18,701)	70,229
Furniture and Equipment	691,132	(363,822)	327,310
Information and Communication Technology	328,777	(169,106)	159,671
Motor Vehicles	38,309	(22,383)	15,926
Leased Assets	83,535	(35,003)	48,532
Library Resources	58,583	(46,324)	12,259
Balance at 31 December 2019	1,338,397	(664,808)	673,589

12. Accounts Payable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operating Creditors	173,899	65,605	51,373
Accruals	5,592	5,289	5,433
Capital Accruals for PPE items	-	-	1,748
Employee Entitlements - Salaries	240,651	187,926	178,014
Employee Entitlements - Leave Accrual	11,576	3,569	4,429
	<u>431,718</u>	<u>262,389</u>	<u>240,997</u>
Payables for Exchange Transactions	431,718	262,389	240,997
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>431,718</u>	<u>262,389</u>	<u>240,997</u>

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Other	3,123	23,771	29,848
	<u>3,123</u>	<u>23,771</u>	<u>29,848</u>

14. Provision for Cyclical Maintenance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Provision at the Start of the Year	94,578	46,800	94,800
Increase/(decrease) to the Provision During the Year	13,652	11,167	(222)
Adjustment to the Provision	(96,020)	-	-
Provision at the End of the Year	<u>12,210</u>	<u>57,967</u>	<u>94,578</u>
Cyclical Maintenance - Current	6,000	57,967	94,578
Cyclical Maintenance - Term	6,210	-	-
	<u>12,210</u>	<u>57,967</u>	<u>94,578</u>

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
No Later than One Year	27,127	20,621	24,318
Later than One Year and no Later than Five Years	37,489	36,221	34,486
	<u>64,616</u>	<u>56,842</u>	<u>58,804</u>

16. Funds Owed (Held) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$		\$
AMS combined - A,B1,C	<i>in progress</i>	(31,232)	512,512	(553,435)	-	9,691
Gates Project Shared	<i>completed</i>	5,038	-	5,038	-	-
A,B1,C Upgrade of Security System	<i>in progress</i>	-	-	(13,952)	-	13,952
SIP Project MoE	<i>in progress</i>	-	-	(3,261)	-	3,261
Totals		(26,194)	512,512	(565,610)	-	26,904

Represented by:

Funds Held on Behalf of the Ministry of Education	-
Funds Due from the Ministry of Education	26,904
	<u>26,904</u>

	2019	Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$		\$
AMS combined - A,B1,C	<i>in progress</i>	-	64,064	(32,832)	-	(31,232)
Gates Project Shared	<i>in progress</i>	-	-	(5,038)	-	5,038
Totals		-	64,064	(37,870)	-	(26,194)

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2020 Actual	2019 Actual
	\$	\$
<i>Board Members</i>		
Remuneration	4,280	4,850
Full-time equivalent members	0.10	0.15
<i>Leadership Team</i>		
Remuneration	684,563	758,866
Full-time equivalent members	6.00	7.00
Total key management personnel remuneration	<u>688,843</u>	<u>763,716</u>
Total full-time equivalent personnel	<u>6.10</u>	<u>7.15</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150 - 160	150 - 160
Benefits and Other Emoluments	-	4 - 5
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
100 - 110	-	2.00
110 - 120	2.00	1.00
	<u>2.00</u>	<u>3.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	\$4,200	-
Number of People	1	-

20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

21. Commitments

(a) Capital Commitments

As at 31 December 2020 the Board has entered into contract agreements for capital works as follows:

Contract for the AMS combined - A,B1,C as agent for the Ministry of Education. This project is fully funded by the Ministry and \$576,576 has been received of which \$553,435 has been spent on the project to balance date. This project has been approved by the Ministry; and

Contract for the A,B1,C Upgrade of Security System as agent for the Ministry of Education. This project is fully funded by the Ministry and has been received of which \$13,952 has been spent on the project to balance date. This project has been approved by the Ministry; and

Contract for the SIP Project MoE as agent for the Ministry of Education. This project is fully funded by the Ministry and has been received of which \$3,261 has been spent on the project to balance date. This project has been approved by the Ministry.

(Capital commitments at 31 December 2019: nil).

(b) Operating Commitments

There are no operating commitments as at 31 December 2020 (Operating commitments at 31 December 2019: nil).

22. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and Cash Equivalents	57,596	46,788	73,717
Receivables	288,792	241,980	227,155
Investments - Term Deposits	2,224,933	1,795,929	1,953,137
Total Financial assets measured at amortised cost	<u>2,571,321</u>	<u>2,084,697</u>	<u>2,254,009</u>

Financial liabilities measured at amortised cost

Payables	431,718	262,389	240,997
Finance Leases	57,903	56,842	54,462
Total Financial Liabilities Measured at Amortised Cost	<u>489,621</u>	<u>319,231</u>	<u>295,459</u>

24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

25. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.